



**MANSFIELD ADVOCATES FOR CHILDREN**  
**Executive Council – Regular Meeting**  
 Wednesday, June 13, 2012

**MINUTES**

**MEMBERS PRESENT:** G. Bent (co-chair), C. Guerreri, K. Grunwald (staff), J. Higham, K. Krider (staff), E. Soffer Roberts (in at 1:35pm), J. Stoughton (co-chair) and J. Woodmansee (staff)

**REGRETS:** P. Braithwaite, MJ Newman

<b>WHAT (Topic)</b>	<b>DISCUSSION</b>	<b>OUTCOME</b>
Call to Order	G. Bent called the meeting to order at 1:18pm	
Minutes	Approval of May 9, 2011 Minutes.	There is no quorum present at the start of the meeting. Approval of the May 9 <sup>th</sup> minutes is tabled until the August meeting.
School Readiness	<p>K. Krider reported that a “Save the Date” email came regarding Stone Soup. It is scheduled for October 10<sup>th</sup> from 8:00-3:30 in Cromwell. More information to follow up receipt.</p> <p>Members discussed the current membership in the Successful Learners Team and compared it to the membership of the School Readiness Task Force. C. Guerreri spoke regarding the trend of towns to combine the two. Members discussed the mandatory requirements of membership by the SDE for the School Readiness Task Force and specifically that it must include the mayor or her designee and the Superintendent of the Schools or his designee. Currently, Rachel Leclerc is the designee for F. Baruzzi and K. Grunwald is the designee of the Mayor.</p> <p>K. Krider reported that she continues to wait for the new formulas from SDE before she can calculate the parent share of tuition and communicate the amount to the centers and families.</p> <p>K. Krider informed members regarding her recent discussions with SDE regarding eliminating the administration line item in the school readiness budget and spending the full amount of the grant award on slots. K. Grunwald gave background information noting that last year the coordinators hours were cut and the reimbursement rate to the centers increased to meet the grant requirements. Members noted that the budgets</p>	K. Krider will forward the email to the full MAC collaborative.

	<p>for the BOE and the Town have already been set and cannot be revised at this late date. Members discussed ways in which to fund the administration line item for this grant in the future and how other towns such as Coventry have administration of this grant built into the BOE budget. C. Guerreri discussed the differences between priority and competitive districts with regard to the amount of administration allowed in the budgets. Suggestions regarding this year's administration include a waiver request. It was also noted that thought should be given to beginning discussions with the BOE regarding early care and education and initiating discussions with Superintendents from area towns who have successfully integrated early care and education positions such as Vernon and Colchester.</p> <p>Member discussed if School Readiness funds follow the child who lives in Mansfield or if the child can attend nearby NAEYC accredited programs.</p> <p>Members briefly discussed any early care and education unmet needs in Mansfield.</p> <p>K. Krider reported that a Quality Enhancement Grant will be released from SDE soon (and due in August).</p>	<p>K. Krider will research this issue and inform the EC of her findings.</p> <p>K. Krider will inform the EC when the grant is released.</p>
Follow-up	<p><b>Timeline tool:</b> Members discussed that the RBA scorecard tool may be available in the near future for use.</p> <p><b>Succession Document:</b> K. Krider made the revisions suggested at the last meeting. Members discussed that an email vote regarding this document will be necessary so that it can be implemented at the August annual meeting of MAC.</p> <p><b>Decision Making Chart:</b> G. Bent reported that she corrected the typos noted at last months meeting but that she would like to revise it further.</p> <p><b>Community Champion:</b> Members discussed the role of a community champion, that this person would be visible at MAC and the playground committee's community events, knowledgeable regarding issues surrounding early care and education for birth to 8 and, a voice for MAC when needed to the Town Council and BOE.</p> <p>Members discussed some possible individuals who could potentially be the community champion.</p> <p>J. Stoughton exited the meeting at 2:21pm.</p>	<p>K. Krider will email out the latest draft to all EC members for their approval and then email it to the full MAC for a vote.</p> <p>K. Krider will follow up.</p>
Action Updates	<p><b>Transportation/CC:</b> J. Higham reported that the CC Team met yesterday to work on the presentations surrounding data regarding the playground and transportation.</p> <p><b>One Book/Health:</b> E Soffer Roberts reported that the survey regarding read at home was received from Coventry and that they are awaiting clarification from the BOE regarding additional payments to employees for work performed on the BMI issue.</p>	<p>K. Krider will look at the budget with regard payment to the MMS nurse.</p>

	<p><b>Successful Learners:</b> Members discussed that the Successful Learners team will need a new team leader after Mary Jane resignation and how this team may merge to fulfill the legislative mandates of the School Readiness Task Force.</p> <p>Members discussed the idea of using available funds to bring in an expert in the Kindergarten Inventory to speak to center directors and preK teachers. K. Grunwald suggested that Bill be contacted about putting something together with Neag.</p>	<p>K. Krider will send out Coventry survey to the full MAC.</p> <p>K. Krider will follow up with identifying a team leader for successful learners.</p>
Adjournment	<p>The meeting adjourned at 2:52pm.</p> <p>Next MAC meeting, <b>Wednesday, August 1, 2012, Dinner 5:00pm, Meeting 5:30pm – 7:30pm</b></p> <p>Next Executive Council meeting on <b>Wednesday, August 8, 2012, 1:15 – 2:45</b> at Town Hall in Conference Room B</p> <p>Agenda topics: Please send to Kathleen at <a href="mailto:kriderk@mansfieldct.org">kriderk@mansfieldct.org</a></p>	

**“All Mansfield Children ages birth through 8 years old are healthy, successful learners connected to the community.**